



St Dominic's Priory College is committed to protecting the privacy of students, families, staff, volunteers, and our broader community. We collect, use, store, and manage personal information in accordance with the *Privacy Act 1988 (Cth)* and the Australian Privacy Principles.

1. Key Privacy Practices

1.1 The College collects personal and, where appropriate, sensitive information to:

- 1.1.a Educate and support students
- 1.1.b Protect student wellbeing and safety
- 1.1.c Communicate with families and carers
- 1.1.d Manage employment, administration and College operations
- 1.1.e Meet legal and regulatory obligations.

1.2 The information the College collects may include:

- 1.2.a Names and contact details
- 1.2.b Enrolment and academic information
- 1.2.c Health and wellbeing information
- 1.2.d Family and emergency contact details
- 1.2.e Employment and screening records
- 1.2.f Photographs, video and media content.

1.3 Personal information may be collected through:

- 1.3.a Enrolment and employment forms
- 1.3.b Meetings, interviews and correspondence
- 1.3.c College systems and digital platforms
- 1.3.d Events, activities and excursions
- 1.3.e Website forms and online services.

- 1.4 The College stores personal information securely and only shares it where necessary, lawful, or consented to; for example, with government bodies, allied health professionals, authorised service providers, or safeguarding agencies.
- 1.5 Student images, names, achievements and community stories may be used in College publications, digital media and promotional materials in accordance with College consent processes.

2. Data Security and Data Breaches

- 2.1 The College takes reasonable steps to protect personal information from misuse, loss, unauthorised access, modification or disclosure.
- 2.2 The College also maintains a **Data Breach Response Plan**. If a data breach occurs that is likely to result in serious harm, the College will respond in accordance with legal requirements, including notifying affected individuals and the **Office of the Australian Information Commissioner (OAIC)**, where required.

3. Access, Correction and Enquiries

- 3.1 Individuals may request access to, or correction of, personal information held by the College. For privacy enquiries, corrections, or complaints, please contact.

College Principal

St Dominic's Priory College

✉ principal@stdominics.sa.edu.au | ☎ (08) 8331 5100

- 3.2 If you are not satisfied with the College's response, you may contact the Office of the Australian Information Commissioner (OAIC).

4. Further Information

- 4.1 The full **Privacy Policy** is available on the College website and through College communication platforms.